

# PERMITS AND CERTIFICATES:

## A Guide on how to Obtain them and what to Prepare



Municipalité de  
Municipality of  
**GROSSE-ÎLE**

Depuis/Since 189



### GETTING STARTED

#### Plan ahead

You can start taking the necessary steps as soon as you plan to carry out the work.

#### Complete the right form

You can find forms online or at the municipal office.

#### Compile the required documentation

The documents required depend on the project. Find the list of required documents on the back of this form.

#### Speak with our municipal inspector

Your project must comply with urban planning bylaws.

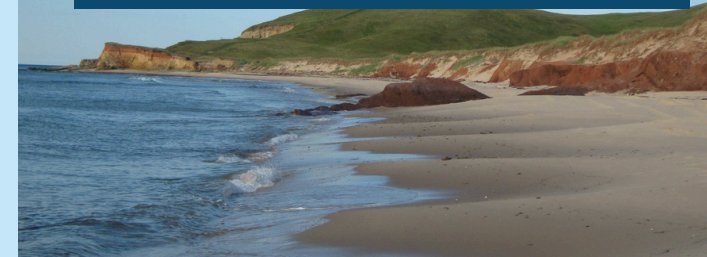


### YES, YOU NEED A PERMIT!

You need a permit for :

- Tree cutting
- Swimming pools
- Minor repairs on boats on your property
- Excavation and backfill
- Work within the shoreline or erosion zones
- Demolition of a building

\*\*Inspections are available only between May 15th and October 15th. To get a permit requiring an inspection, please schedule within these dates.



### DEMOLITION OF A BUILDING

Before requesting a permit find out if:

- It was built before 1940
- It was given a protection status by the municipality, the maritime community, or by the government

\*\*Burning debris from a demolished building is strictly prohibited



**KEEP IT GREEN,  
KEEP IT CLEAN!**

## What can be Built in Yards:

### FRONT YARD

- Private greenhouse
- Temporary car shelter (Oct. 15 to April 15)

### SIDE YARDS AND BACK YARD:

- Private green house
- Traps flakes
- Temporary winter storage of boats and camping vehicles
- Swimming pools

## Common Infractions

### INCORRECT TRAP STORAGE

- In the front yard
- Too close to property line or use for property boundary

### NUISANCES

Leaving any of these 3 types of objects on any land constitutes an infraction:

- Any unsanitary and harmful matter, such as dirty water, trash, manure, dead animal, etc.
- Any demolition debris, trash, scrap metal, etc.
- Automotive vehicles not in working condition

### INADEQUATE SIDING

Buildings must be finished with an acceptable material. To know which are permitted contact the Municipal Inspector.

## REQUIRED DOCUMENTATION

### New Construction or Displacement of a Main Building

- Site plan prepared by a surveyor
- Soil characterization test
- Plan for groundwater catchment prepared by a well drilling contractor
- Construction permit form
- Well permit form
- Septic tank permit form

### Sudivision

- Subdivision plan prepared by a surveyor
- Subdivision permit form

### Renovation on a main building

- Construction permit form

### Accessory building

- Construction permit form\*

\* There must be a main building on the site before establish any accessory buildings (unless the main building is planned to be built within the next 6 months)



**TO ACCESS THE  
FORMS ONLINE,  
VISIT:**

[www.mungi.ca](http://www.mungi.ca)

**FOR MORE  
INFORMATION**

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